

High School Student Dual Enrollment Approval Form

You qualify for Mizzou's Dual Enrollment Program if you are a high school student who:

- has a B+ average, as certified by your high school, at the time of enrollment;
- is in the upper 25 percent of your class
- has been approved by your high school counselor or principal as being academically prepared for rigorous college-level course work.

You must:

- Apply to Mizzou at **futuretigers.missouri.edu/apply** as a non-degree seeking student who wants to take courses while in high school
- Submit official ACT/SAT scores and an official high school transcript to Mizzou Online
- Fill out this form and submit it to Mizzou Online, mizzouonline@missouri.edu

I, _____, request to enroll in the following university course(s):
(Print name)

Course Number

Course Name

Course Number

Course Name

Note: You may enroll in a maximum of six (6) hours of coursework during the fall/spring semesters and three (3) hours during the summer. You must meet any course prerequisite(s) before you will be eligible to enroll. You can enroll in your course(s) through myZou beginning on Wednesday prior to the start of classes during regular registration. See registrar.missouri.edu for more information on registration dates and procedures.

I understand that, in order to be admitted to the Dual Enrollment Program, **I must rank in the top 25 percent of my class with a B+ average and include a copy of my high school transcript and ACT/SAT test scores, if taken.**

Check one:

- ☐ I will ask my counselor to submit a copy of my high school transcript directly to Mizzou Online
- ☐ A copy of my current high school transcript is already on file with Mizzou Online

I understand that, if approved, I will be enrolled as a non-degree-seeking student at the University of Missouri, and that I will not be classified as a degree-seeking university student.

Signature of Student

Date

High School

City/State

On the basis of high school record, test data and maturity, I recommend the above-named student for the Dual Enrollment Program. I certify that this student has completed at least 12 units of high school credit and ranks in the upper quartile of his/her class. I also have read and understand the FERPA* regulations that will apply once this student is enrolled and reviewed the information on the following page.

Principal/Counselor

Phone Number

Parent/Guardian

*The Family Educational Rights and Privacy Act of 1974 is a federal law designed to protect the privacy of educational records, to establish the rights of students to inspect and review their education records, and to provide guidelines for the correction of inaccurate and misleading data through [informal and formal hearings](#). The law applies to any individual who is or has been in attendance at an institution and regarding whom the institution maintains educational records. Once students have matriculated to the University of Missouri, i.e. enrolled in course work, FERPA rights transfer to the student, regardless of the student's age.



University of Missouri

PHONE 573-882-2491

EMAIL mizzouonline@missouri.edu

WEB online.missouri.edu

High School Student Dual Enrollment Information

Upon admission as a visiting/dual enrollment high school student, you will need to do the following:

Review Policies for Visiting Students

Policies regarding registration dates, cost of coursework, requirements and limitations of a visiting student are available at **registrar.missouri.edu/registration/visiting-students**. Please be aware that dual enrollment students are not eligible for financial aid but may be eligible for the Dependent Tuition Reduction. Additional paperwork is required for this program.

Set up myZou

MyZou is the system that all Mizzou students use to register for classes, pay fees and view their academic information. Log into myZou using the username that was emailed to you after you applied for admission at **myZou.missouri.edu**. Information on how to use myZou, including instructional videos, is available on **registrar.missouri.edu**.

Sign a Statement of Financial Responsibility

Before a student can register for a term, they must electronically agree to or sign a hard copy of the Statement of Financial Responsibility. Students can accept the agreement through myZou or in the Registrar's Office. The Statement of Financial Responsibility is an acknowledgement of debt incurred when conducting registration activity. Regardless of how or when a student becomes registered for coursework, it is understood that they will agree to the financial terms and conditions found in the University's Statement of Financial Responsibility.

Register for Courses

After completing your myZou setup, you will register for classes using myZou or in person at the Registrar's Office in 125 Jesse Hall. Instructions for registering for classes are available at **registrar.missouri.edu/registration/visiting-students**.

Check Your Mizzou Email Regularly

All correspondence in relation to your classes will be sent to your Mizzou email account. Visit **webmail.missouri.edu** and follow the New Student prompts to set up your account.

Contact Parking & Transportation Services

You will need to purchase a parking pass to park on campus for your class. Visit **parking.missouri.edu** to apply for a permit.